

REGISTRATION OF FOREIGNERS
(FORM ' A ' FOR PIO, X, TOURIST, Medi. & MX VISA)
(PLEASE FILL THE FORM IN CAPITAL LETTERS ONLY)

Late Fee (if applicable) Challan No. Date

PERSONAL DETAILS

Name of Foreigner*

(Surname)

(Name)

(Father's Name)

Gender :*..... Color of Eyes*:- Height*..... in centimeters

Date of Birth*:- Country of Birth *.....Religion*.....

City of Birth *Nationality*

PASSPORT DETAILS

Passport Number* :-

Date of Issue * :-

Place of Issue * :-

Valid till* :-

VISA DETAILS

Visa Number * :-

Type of Visa * :-

Date of Issue * :-

Place of Issue * :-

Valid Till* :-.....

Number of Entries* :-.....

VISA Endorsement, if any.....

ARRIVAL IN INDIA

Arrival Date:*

Mode of Arrival:*.....

Arrival Port in India – City*..... State *.....

Any Endorsement on the Passport / VISA : if Yes –

No. of endorsements - Relation.....

CONTACT DETAILS

Address* in Pune- Flat No..... Building Name*

Landmark*..... Area Name*.....

City*..... PIN code*.....

at above address staying since*..... Mobile No*.....

Land Line No..... Two wheeler Vehicle No.....

Four wheeler Vehicle No.....Email ID*:-.....

OTHER DETAILS

If on Medical / Medical X visa, name of hospital admitted

From To

If on PIO, X, Tourist visa staying with

Have you served Naval / Military / Air Force / Government agency.....

Previous R P No(if present).....

REFERENCE CONTACT DETAILS :

Foreigner - 1..... 2.....

Indian - 1..... 2.....

Date of Submission :...../...../.....

Signature of the applicant

For Dy. Commissioner of Police
& F.R.O., Special Branch, Pune City.

(P.T.O. for list of Documents required)

List of Documents

For Long Term, X Visa

1. Copy of Passport
2. Copy of Visa page
3. Copy of arrival stamp page
4. Copy of Parents' / Husband's / Wife's ,Spouse's Residential Permit & Passport, Visa page
5. If Married to an Indian, marriage certificate & proof of spouse Indian nationality
6. 'C' Form & Notarized Lease agreement
7. Certificate of Residence

For PIO Card

1. Copy of Passport
2. Copy of PIO card
3. Copy of arrival stamp page
4. Copy of Parents / Husband / Wife Residential Permit & Passport, Visa page (If Indian, copy of passport)
5. 'C' Form & Notarized Lease agreement (If owner of home – Index II/Electricity Bill/Property Tax Bill)
6. Certificate of Residence

For Tourist Visa

1. Copy of Passport
2. Copy of Visa page
3. Copy of arrival stamp page & Re-entry stamp page copy
4. Copy of Parents / Husband / Wife Residential Permit & Passport, Visa page (If Indian copy of passport)
5. 'C' Form & Notarized Lease agreement (If owner of home – Index II/Electricity Bill/Property Tax Bill)
6. Certificate of Residence

STEPS TO BE FOLLOWED

Step 1. Show your completely filled form & documents at verification counter

Step 2. Fill Registration application on KIOSKS (Computer)

Step 3. Scan your all documents at Scanner

Step 4. Verify document at verification counter

Step 5. Collect Acknowledgement from verification officer

Collect your Residential Permit on date given on Acknowledgement at Distribution Counter

For Office Use Only

Acknowledgement	Rejection
Residential Permit issue date & time: Date - / / 2011 Time –	Reason : <p style="text-align: center;">Asst. Police Inspector / Police Sub Inspector FRO, Pune City</p>
Asst. Police Inspector / Police Sub Inspector FRO, Pune City	Asst. Police Inspector / Police Sub Inspector FRO, Pune City

Certificate of Residence
(FOR REGISTRATION)

To,

Dy. Commissioner of Police /Foreigners' Registration Officer,
Special Branch, Pune City,
Office of the Commissioner of Police,
Pune City.

Subject – Verification of Residence

This is to certify that Mr./Mrs./Miss.....

.....Nationality :-

is staying in the jurisdiction ofPolice Station, Pune City. His
particulars and his landlord's particulars are as under.

Passport No.Issued at.....

Issued on.....Valid till

Visa No.Issued at.....

Issued on.....Valid till.....

Is staying at

.....

.....

Name of the landlord and address with telephone/ Mobile No.

.....

.....

.....

Stamp of Police Station

(Name of officer)
Sr. Inspector of Police,

..... **Police Station, Pune City .**

(Instruction – This form should be filled in by landlord and signed by the Sr. Inspector of Police, after verification by the staff)

' C ' FORM

(Rule 14 (6) of the Registration of Foreigner's Rules – 1992 & Foreigners Order (Report of Police) 1971 & Section 14 of Foreigner's Act 1946)

1. House Owner's Full Name, Address & Police Station

.....

2. Foreigner's Name (in Capital) & Address in Pune

.....

3. Nationality

4. Passport Particulars

Visa Particulars

1. Number

1. Number

2. Place of Issue

2. Place of Issue

3. Date of Issue

3. Date of Issue

4. Valid Till

4. Valid Till

5. Type of Visa

5. Date & Place of Arrival in India

6. Purpose of Visit

7. Contact person – Name Tel No.

8. Proposed Duration of Stay in Pune

9. Date & time of Arrival in your House / Hotel

10. Certificate of Registration Permit (if any)- R. P. No.....

Date of Issue Valid Till

Issuing Authority

11. Whether Information is given to Police Station about tenant **Yes / No**

If Yes, Police Station Name

Documents required

1 Copy of Passport, Visa page & Residential Permit

2 Address Proof (Electricity Bill / Telephone Bill / Ration Card / Index II / Leave & License Agreement)

Note :- ' C ' Form must be submitted by House Owner / Hotel Owner within 24 hours after arrival of foreigner.

Signature of Foreigner

Hotel Seal

Signature of Landlord

Mobile No. :-

(For Hotels Only)

Ph. / Mobile No. :-

Medical Certificate

(For Registration & Extension of Medical Visa of Foreign Nationals)

This is to certify that Mr./Mrs./Miss/Mast.....
is under treatment atHospital. His / Her particulars as per our record are as follows.

1. Name :
2. Nationality :
3. Passport No. :
4. R. P. No. :
5. Date of First Admission in hospital :
6. Cause of illness :
7. Indoor Patient : From.....to
8. Outdoor Patient :
- Duration of Treatment :
9. Recommended stay in India till :
10. Persons accompanying patient : Name –
Nationality -
Passport No. –
Visa Type -
Relation with patient -

Date

Hospital Seal

Name & Sign. of Medical Officer

*** (Medical Certificate should be on hospital letterhead)**